Neelaza Dahal

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EDUCATION

New Jersey Institute of Technology – Newark, NJ   Expected Graduation: May 2025
Bachelor of Science, Data Science
Honors: Dean's List

WORK EXPERIENCE

Volunteer | Lahey Hospital – (Burlington, MA)   June 2019 - August 2019
- Provide information about establishments, such as the location of departments or offices, employees within the organization, or services provided
- Collect, sort, distribute, or prepare mail, messages, or courier deliveries
- Perform duties such as straightening magazines or maintain lobby or reception areas
- Greet persons entering the establishment, determine nature and purpose of visit, and direct or escort them to specific destinations
- Hear and resolve complaints from customers or public

Volunteer | Billerica Public Library – (Billerica, MA)   November 2019 – February 2020
- Provide computer and printing support
- Assist with children's storytime and activities
- Aid librarians in maintenance of the collection of books, magazines, newspapers, and other material
- Assist in the preparation of book displays

Participant | Girls Who Code – (New York City, NY)   August 2020 – August 2020
- Employ the use of CSS, HTML, and JavaScript on real world projects
- Collaborate with other students to strengthen resilience and intellectual curiosity
- Meet female role models in the technical role and get an inside look in the tech industry

Student caller | NJIT Phonathon – (Newark, NJ)   February 2022 – May 2022
- Exercise effective communication skills to demonstrate k2nowledge of and enthusiasm
- Gather updated contact information in an attempt to maintain current and accurate prospect records
- Handle each phone call with courtesy, tact, and sensitivity
- Handle personal information with extreme confidentiality
- Generated around 3,000 dollars in annual giving through new donors

LEADERSHIP EXPERIENCE

Tutor | Billerica Memorial High School – (Billerica, MA)   November 2019 – February 2020
- Provide private instructions to an individual or small group of students to improve academic performance, improve occupational skills, or prepare for academic tests
- Provide feedback to students using positive reinforcement techniques to encourage, motivate, or build confidence in students
- Review class material with students by discussing problems, working through solutions, or by reviewing other assignments
- Organize tutoring environment to promote productivity and learning
- Assess students' progress throughout tutoring sessions

President | Girls Who Code College Loop NJIT Chapter – (Newark, NJ)   March 2022 - Present
- Provide leadership and direction to all club members
- Act as a primary liaison between the organization and the national Girls Who Code HQ
- Conduct challenges and workshops related to honing computer science skills

SKILLS

Technical Skills: Python, Java, JavaScript, CSS, HTML, Microsoft Office
Certification: IBM Data Analysis
Languages: Nepali, English
Relevant Coursework: Fundamentals of Financial Accounting, AP Macroeconomics, AP Microeconomics, AP Computer Science A, Roadmap to Computing, Computer Science with Business Problems